Redial/Outgoing Call Log

1. Press .
2. Highlight a record.
3. Press or pick up the handset to return a call.

Do not disturb

• Press **DND** soft key;
• Select one of the available line.
• Select enable/disable, and press **Save.**

Note: Only the master handset of the line may enable/disable DND.

Voicemail

• Press to access voicemail.
• Press **Menu** soft key -> 1. Service -> 4. Voice Mail, to check number of messages; select account and call to retrieve messages.

Setting up Direct Access Key (x12)

1. Press **Menu** soft key -> 1. Services -> 9. Direct Dial Access Key.
2. Select "**Program.**"
3. Select one of the Direct Dial Access Keys (1-12).
4. Select -> 2. Speed Dial. Scroll to 2. Enter Name.

Enter the first 5 characters of the name you wish to be displayed
Scroll down to 3. Enter Number.

Contact Us

For customer support call **(877) 997-9000**

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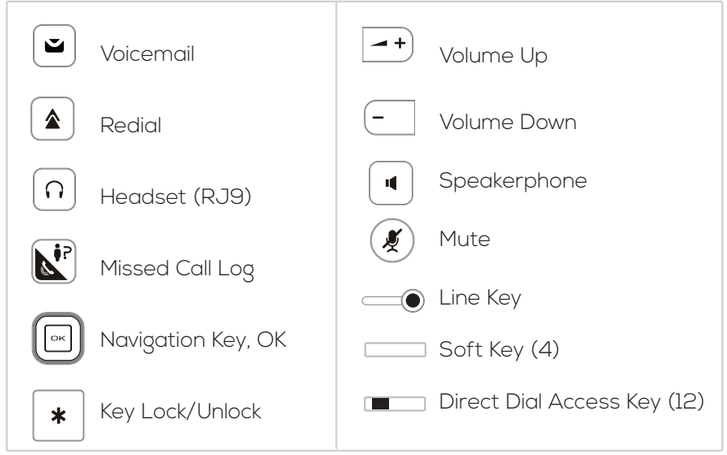
IP170S

Quick Start Guide

Navigation Keys



Desktop LED Indicators

Status LED "OFF"	Normal
Status LED "Steady On"	Missed Call
Status LED "Flashing"	Ringing
"ON"	Voice Mail Alert
"ON"	Speakerphone On

Base LED Indicators	
Steady	Base is connected to network or router
Off	Base not yet up or no network connection
Alternating Amber and Blue	DECT registration mode
Flashing Blue	Software upgrade in progress

Registration:

Base Station:

1. Press and hold the button until the LED flashes blue.

Deskphone:

2. Press the key and select the base station you want to pair with the deskphone.
3. If the deskphone requests a PIN, enter 7227 and press OK to confirm.

Making a call

• Pre-/Direct Dialing: enter the phone number and press or Send and lift handset.
• Speakerphone: enter the phone number and press or vice versa.
• Headset (RJ9): enter phone number and press or Send, then press .

Accepting a call

• With Handset: pick up the handset.
• With RJ9 Headset: press .
• With Handsfree: press .

Putting a call on hold

1. Press **Hold** soft key,
2. While a call is on hold, press **Unhold** soft key to un-hold.

Note: with 2 active calls, select call with Line Keys or "Switch" soft key.

3-party conference

1. Once in line with 1st caller, press **2nd Call** soft key to activate 2nd call.
2. Choose **intercom/external.**
3. Select a line to place the call.
4. Dial 2nd party number and press or dial.

Call Transfer

Attended transfer

1. Once in line with 1st caller, press **2nd Call** soft key to activate 2nd call.
2. Choose **intercom/external.**
3. Select a line to place the call.
4. Dial 2nd party number and press or Send;
5. When the 2nd call is answered, select **Tran** soft key to transfer.

Blind transfer

1. Once in line with 1st caller, press **Tran** soft key.
2. Dial the destination telephone number and press **Tran** soft key to transfer.

Call Forward

• Press **Menu** soft key -> 1. Service -> 2. Call Forward, to setup.